



APPLICATION FOR RESULTS ENQUIRY

Information for candidates

The following information explains what may happen following an enquiry about the result of an admissions test.

If your test centre makes an enquiry about the result of your admissions test after your results have been issued, there are three possible outcomes:

- Your original mark is confirmed as correct, and there is no change to your grade
- Your original mark is raised, so your final grade may be higher than the original grade you received
- Your original mark is lowered, so your final grade may be lower than the original grade you received

In order to proceed with the enquiry, you must sign the form below. This tells the Head of your centre that you have understood what the outcome might be, and that you give your consent to the enquiry being made.

Candidate consent form

Centre name:

Centre number: Candidate number: **S**.....

Candidate name:

Details of enquiry (test, paper/section):

Paper 1

Paper 2

Paper 3

I give my consent to the Head of my centre to make an enquiry about the result of the admissions test given above. In giving consent I understand that the final grade may be lower than, higher than, or the same as that originally reported.

I also understand that there is a Result Enquiry fee, which will be refunded should my results change.

Signed: Date:



CAMBRIDGE ASSESSMENT

If you took the test at an open centre, please complete the section below, so that we are able to communicate the outcome of your result enquiry to you:

Address:	
Email address:	
Contact telephone number:	

Please note that Cambridge Assessment will take reasonable care to keep candidates' personal details anonymous and will not contact you for any reason other than in regards to communicating the result enquiry outcome.

Result enquiries should ideally be faxed to Cambridge Assessment on +44 (0) 1223 553042 and will be acknowledged within 24 hours of receipt.

You may post your Result Enquiry form, but please be aware that if this is not received by Thursday 25th August 2011, we will not process the enquiry. Therefore it is in your interest to fax or scan and email the Results Enquiry form to Cambridge Assessment. Contact details are below:

Result Enquiries
STEP Support Team
Cambridge Assessment
1 Hills Road
Cambridge
CB1 1GG
UK

Tel: +44 (0)1223 558455

Fax: +44 (0)1223 553042

Email: stepinfo@cambridgeassessment.org.uk

PLEASE REMEMBER THAT CAMBRIDGE ASSESSMENT MUST BE IN RECEIPT OF YOUR STEP RESULTS ENQUIRY FORM BY 5PM BST ON THURSDAY 25TH AUGUST 2011 IN ORDER TO PROCESS THE RESULTS ENQUIRY